

# Registration

Please copy and complete this form and mail with your check made payable to IHFA, RHTC Allocation Dept., 115 W. Washington St., South Tower, Suite 1350, Indianapolis, IN 46204. **NO CASH OR CREDIT CARDS WILL BE ACCEPTED.**

Phone: (317) 232-7777  
Fax: (317) 232-7778

*\* All items must be provided.*

\*Name: \_\_\_\_\_

\*Company: \_\_\_\_\_

\*Address: \_\_\_\_\_

\*City, State, Zip: \_\_\_\_\_

\*Telephone: \_\_\_\_\_

\*Fax: \_\_\_\_\_

\*E-mail address: \_\_\_\_\_

\*Amount enclosed: \$ \_\_\_\_\_

**\*\*Please note that this fee is non-refundable. Therefore, no refunds will be given for cancellations at any time.**

IHFA's use only: \_\_\_\_\_

INDIANA HOUSING FINANCE AUTHORITY  
Indiana Housing Finance Authority  
115 W. Washington St.,  
South Tower, Suite 1350  
Indianapolis, IN 46240

INDIANA HOUSING FINANCE AUTHORITY

## 2003 Rental Housing Tax Credit Qualified Allocation Plan (QAP) Seminar

*A financial partner in creating  
housing for Hoosiers*



Telephone: 317.232.7777

## About the Seminar

Rental Housing Tax Credit Qualified Allocation Plan Seminar presented by the Indiana Housing Finance Authority

### SEMINAR TOPICS

- 2003 QAP changes
- Application Process
- Applying for RHTCs with HOME and/or Low Income Housing Trust Fund
- Threshold & Scoring Criteria
- Instructions & Forms

### IHFA RHTC ALLOCATION STAFF

Melanie Reusze  
Tax Credit Allocation Manager

Jenice Myers  
Tax Credit Analyst

George Brown  
Tax Credit Analyst

Vacant Position  
Tax Credit Analyst

Michael Donaldson  
Tax Credit Assistant

### WHAT YOU WILL RECEIVE

The 2003 QAP package including all applicable schedules, appendices and forms will be available at the seminar and also on the IHFA website.

## Registration Information

Indiana Housing Finance Authority registration will begin promptly at 8:15 a.m. and the seminar will end at approximately 1:00 p.m.

### REGISTRATION FEES

The cost is \$50 per person for those who register and pay before the seminar date. On-site registrations will be permitted as space allows for a fee of \$75 per person. You may only pay by check or money order. **NO CASH OR CREDIT CARDS WILL BE ACCEPTED.**

The seminar is limited to 100 people; so early registration is strongly encouraged. However, if demand is high, a limit of two (2) persons per organization may be imposed.

Payment must be received by IHFA before admittance to the seminar will be granted. Confirmation will be e-mailed to each registrant upon payment.

### QUESTIONS

If you have any questions regarding the seminar please call and ask to speak with Michael Donaldson. If you have specific topics that will be beneficial to all attendees please fax the information to the RHTC Allocation Dept. at (317) 232-7778

## Dates & Times

**Tuesday December 17, 2002**  
**8:45 a.m. – 1:00 p.m.**

The seminar will be held at the Indiana Government Center South Conference Center, Room B & C. 402 W. Washington Street Indianapolis, IN 46204.

### ACCOMMODATIONS

The following is a listing of hotels that are within close proximity to the Indiana Government Center:

Hyatt Regency  
One South Capitol Ave.  
(317) 632-1234

Westin Hotel  
50 S. Capitol Ave.  
(800) 228-3000

Courtyard by Marriott  
501 W. Washington St.  
(800) 321-2211

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Phone: 317.232.7777  
Fax: 317.232.7778  
web address: <http://www.Indianahousing.org>